



AGENDA

For a meeting of the
ENGAGEMENT DEVELOPMENT AND SCRUTINY PANEL
to be held on
THURSDAY, 17 NOVEMBER 2005
at
2.30 PM
in
COMMITTEE ROOM 1, COUNCIL OFFICES, ST. PETER'S HILL, GRANTHAM
Duncan Kerr, Chief Executive

Panel Members:	Councillor Robert Conboy, Councillor Nick Craft, Councillor John Hurst, Councillor Albert Victor Kerr, Councillor Mano Nadarajah (Vice-Chairman), Councillor Norman Radley, Councillor Michael Taylor (Chairman), Councillor John Wilks and Councillor Mike Williams
Scrutiny Officer:	Paul Morrison 01476 406512 p.morrison@southkesteven.gov.uk
Scrutiny Support Officer:	Rebecca Chadwick 01476 406297 r.chadwick@southkesteven.gov.uk

Members of the Panel are invited to attend the above meeting to consider the items of business listed below.

- 1. COMMENTS FROM MEMBERS OF THE PUBLIC**
To receive comments or views from members of the public at the Panel's discretion.
- 2. MEMBERSHIP**
The Panel to be notified of any substitute members.
- 3. APOLOGIES**
- 4. DECLARATIONS OF INTEREST**
Members are asked to declare any interests in matters for consideration at the meeting.
- 5. ACTION NOTES**
The notes of the meeting held on 22nd September 2005 are attached for information.
(Enclosure)
- 6. FEEDBACK FROM THE EXECUTIVE**

CATEGORY A PRIORITY ISSUES:

7. E-GOVERNMENT

- Report on Moving Towards a Cashless Office by the E-Government Working Group.
- Notes from the working group meetings on 26th September 2005 and 12th October 2005.
- The Director of Operational Services will report at the meeting on an Update on the Customer Service Centre.

(Enclosures)

8. MEMBERS' USE OF INFORMATION TECHNOLOGY

- Notes from the meetings of the working group on 22nd September 2005 and 20th October 2005.
- Notes from the meeting on 8th November 2005 and a report from the working group on members training and broadband for members will be circulated at the meeting.

(Enclosures)

9. LOCAL AREA ASSEMBLIES

- The Chairman and Scrutiny Officer to report on their visits to Spelthorne Borough Council's Area Forums.
- Minutes from the following Local Area Assemblies for information:
 - Bourne – 7th September 2005
 - Stamford – 22nd September 2005
 - Grantham – 28th September 2005
- "Local Area Assemblies: Review of Purpose and Structure" submitted by Councillor Shorrock.

(Enclosures)

CATEGORY B PRIORITY ISSUES:

10. EQUALITIES

- Notes from the working group meeting on 14th October 2005.

(Enclosure)

OTHER ISSUES:

11. ELECTION TURNOUT

To consider methods of encouraging voter turnout.

12. BT PAYPHONES

- Letter from BT dated 10th October 2005.
- Enclosed details on BT Chargecards.

(Enclosures)

13. BEST VALUE PERFORMANCE INDICATORS

(Enclosure)

14. WORK PROGRAMME

(Enclosure)

15. STAKEHOLDERS' CONFERENCE

Report by the Chief Executive.

(Enclosure)

16. REPRESENTATIVES ON OUTSIDE BODIES

Representatives on outside bodies to give update reports.

17. ANY OTHER BUSINESS, which the Chairman, by reasons of special circumstances, decides is urgent.